

## Appendix 1

### Stakeholder Engagement Activities undertaken in respect of AMPF & NNZSCoE between 2020 and September 2023

<p>14<sup>th</sup> August 2020 Workshop No.1</p>	<p>The purpose of the workshop was:</p> <ol style="list-style-type: none"> <li>1) To identify and agree             <ol style="list-style-type: none"> <li>a. Spending objectives</li> <li>b. Existing arrangements</li> <li>c. Business needs</li> <li>d. Potential scope for the project</li> </ol> </li> <li>2) To identify             <ol style="list-style-type: none"> <li>a. Key service requirements for the project</li> <li>b. Related benefits</li> <li>c. Risks</li> <li>d. Constraints</li> <li>e. Inter-dependencies</li> </ol> </li> </ol> <p>The outputs from the workshop will be:</p> <ul style="list-style-type: none"> <li>• SMART spending objectives</li> <li>• Business needs and potential scope for the project</li> <li>• Key benefits and risks, constraints and dependencies</li> </ul> <p>We would also look to identify and assess various delivery options i.e. determine a long list of options and reduce them down to a short list using Critical Success Factors and the Investment Objectives (e.g. scope of facility, shared kit, layout etc.)</p> <table border="1" data-bbox="357 1263 828 1765"> <thead> <tr> <th colspan="2">Delegate</th> </tr> </thead> <tbody> <tr> <td>Simon Brennan</td> <td>NPTCBC</td> </tr> <tr> <td>Lisa Willis</td> <td>NPTCBC</td> </tr> <tr> <td>Adil Pirmohamed</td> <td>NPTCBC</td> </tr> <tr> <td>Andrew Collins</td> <td>NPTCBC</td> </tr> <tr> <td>Roger Maggs</td> <td>PTWEZ</td> </tr> <tr> <td>James Davies</td> <td>Ind Wales</td> </tr> <tr> <td>Mike Gillard</td> <td>Ind Wales</td> </tr> <tr> <td>Dave Worsley</td> <td>Swansea Uni</td> </tr> <tr> <td>Robert Brown</td> <td>UWTSD</td> </tr> <tr> <td>Hywel Thomas</td> <td>Flexis</td> </tr> <tr> <td>Sarah Jayne Davies</td> <td>WG</td> </tr> </tbody> </table>	Delegate		Simon Brennan	NPTCBC	Lisa Willis	NPTCBC	Adil Pirmohamed	NPTCBC	Andrew Collins	NPTCBC	Roger Maggs	PTWEZ	James Davies	Ind Wales	Mike Gillard	Ind Wales	Dave Worsley	Swansea Uni	Robert Brown	UWTSD	Hywel Thomas	Flexis	Sarah Jayne Davies	WG
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<p>8<sup>th</sup> October 2021</p>	<p>NPTCBC visit to MTC Coventry to view facilities, discuss set up etc</p> <p>MTC: Ken Young Sharon Anderson</p> <p>NPT</p>																								

	<p>Nicola Pearce Simon Brennan Clive P. Barnard Lisa Willis</p> <p>Others: James Davies (Industry Wales) Mike Gillard (Industry Wales)</p>													
31 <sup>st</sup> Jan 2022	<p>NPT &amp; SU exec meeting discussing skills needs</p> <p>Sarah Coward; Lisa Willis; Karen Jones - CEX; Leader; Huw Jones; Simon Brennan; Chris Owen; Fiona Clay-Poole; Andrew Thomas; Andrew Jarrett; Paul.boyle@swansea.ac.uk; s.p.wilks@swansea.ac.uk; h.r.griffiths@swansea.ac.uk; m.r.willis; g.j.thomas@swansea.ac.uk; Cllr. Ted Latham (Leader); Rhiannon Crowhurst; Hayley Lervy; m.a.redd@swansea.ac.uk; j.v.newbury@swansea.ac.uk; Alexandra Ansell; Angela Marsh; Cameron McIntyre; VC-Elect; Deputy Leader; Cllr. Leanne Jones (Deputy Leader);</p>													
24 <sup>th</sup> March 2022	Industry Wales / UKG Area Lead South West Wales Team introduction													
19 <sup>th</sup> April 2022	NPT Innovation & Manufacturing forum presentation to local industry on AMPF & SILCG programme													
17 <sup>th</sup> June 22	Visit to Gower College Energy Centre to discuss skills provision and future opportunities with SILCG and HAPS project													
24 <sup>th</sup> Oct 2022	<p>NPT &amp; SU senior level Exec meeting with specific AMPF item on the agenda</p> <table border="1"> <tr> <td><b>Team members:</b></td> </tr> <tr> <td>Karen Jones - CEX</td> </tr> <tr> <td>Lisa Willis</td> </tr> <tr> <td>Nicola Pearce</td> </tr> <tr> <td>Simon Brennan</td> </tr> <tr> <td>Huw Jones</td> </tr> <tr> <td>H R Griffiths</td> </tr> <tr> <td>Fiona Clay-Poole</td> </tr> <tr> <td>M R Willis</td> </tr> <tr> <td>G I Thomas</td> </tr> <tr> <td>Chris Owen</td> </tr> <tr> <td>Cllr Steve Hunt</td> </tr> <tr> <td>Karen Pemberton</td> </tr> </table>	<b>Team members:</b>	Karen Jones - CEX	Lisa Willis	Nicola Pearce	Simon Brennan	Huw Jones	H R Griffiths	Fiona Clay-Poole	M R Willis	G I Thomas	Chris Owen	Cllr Steve Hunt	Karen Pemberton
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26 <sup>th</sup> October 2022	NPT & Industry Wales catch up re EAMPF													
14 <sup>th</sup> December 2022	EAMPF Scoping meeting with Industry Wales Lisa Willis; jdavies; Mike Gillard; Simon Brennan; Brett Suddell													
10 <sup>th</sup> Jan 2023	Approach by Phil Clements working on behalf of HVM Catapult/Warwick University exploring options for future Catapult sites													
20 <sup>th</sup> Jan 2023	HVM Catapult meeting around EAMPF involving Nicola Pearce; Clements, Phil; Simon Brennan; Lisa Willis; Brett Suddell;													
24 <sup>th</sup> Jan 2023	Skills and apprenticeships around EAMPF meeting with Industry Wales Lisa Willis; tleahy@industrywales.com; bpeaper@industrywales.com; jdavies; mgillard@industrywales.com; Simon Brennan; Brett Suddell;													

25 <sup>th</sup> Jan 23	Phil Clements visits BTC & BBIC to look at setting up regional office for HVM Catapult																												
6 <sup>th</sup> Feb 2023	Meeting with RLSP and Skills & Talent project Chair to discuss skills provision under EAMPF Lisa Willis; Barry Liles; jelewis@carmarthenshire.gov.uk; Simon Brennan; Brett Suddell;																												
3 <sup>rd</sup> May 23	Visit to UWTSO SA1 Campus to view facilities and have a discussion on AMPF and skills provision to avoid duplication. Meeting with Barry Liles (PVC) and team, Jane Lewis and NPTCBC staff																												
4 <sup>th</sup> May 2023 Workshop No. 2	<p>Welsh Government facilitated workshop involving key personnel involved in setting up similar facilities in UK</p> <table border="0"> <tr> <td><b>Neath Port Talbot Council:</b></td> <td><b>Industry Wales</b></td> </tr> <tr> <td>Nicola Pearce, Director of Environment (responsible for setting up centre in Strathclyde and early days of AMRC Cymru)</td> <td>Prof. Keith Ridgeway</td> </tr> <tr> <td>Simon Brennan, Head Property &amp; Regeneration</td> <td>James Davies</td> </tr> <tr> <td>Lisa Willis, Strategic Funding Manager</td> <td>Mike Gillard</td> </tr> <tr> <td>Brett Suddell, SILCG Programme Manager</td> <td></td> </tr> <tr> <td><b>Welsh Government:</b></td> <td><b>External:</b></td> </tr> <tr> <td>Nigel Elias</td> <td>Roger Maggs (Celtic</td> </tr> <tr> <td>Freeport &amp; Chair PTWEZ)</td> <td></td> </tr> <tr> <td>Huw Davies (Cymru)</td> <td>Andrew Silcox (AMRC</td> </tr> <tr> <td>Peter Evans (Cymru)</td> <td>Jason Murphy (AMRC</td> </tr> <tr> <td>Leigh Jenkins</td> <td></td> </tr> <tr> <td>Abigail Philips</td> <td></td> </tr> <tr> <td>Gwion Williams</td> <td></td> </tr> <tr> <td>Simon Ripton</td> <td></td> </tr> </table>	<b>Neath Port Talbot Council:</b>	<b>Industry Wales</b>	Nicola Pearce, Director of Environment (responsible for setting up centre in Strathclyde and early days of AMRC Cymru)	Prof. Keith Ridgeway	Simon Brennan, Head Property & Regeneration	James Davies	Lisa Willis, Strategic Funding Manager	Mike Gillard	Brett Suddell, SILCG Programme Manager		<b>Welsh Government:</b>	<b>External:</b>	Nigel Elias	Roger Maggs (Celtic	Freeport & Chair PTWEZ)		Huw Davies (Cymru)	Andrew Silcox (AMRC	Peter Evans (Cymru)	Jason Murphy (AMRC	Leigh Jenkins		Abigail Philips		Gwion Williams		Simon Ripton	
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16 <sup>th</sup> June 2023	<p>NPT and WG meeting to discuss project updates and land issues</p> <p>NPT: Karen Jones - CEX Nicola Pearce Simon Brennan Brett Suddell</p> <p>WG Duncan Hamer Peter Evans Julie Cunnington Rhys Morris Aine Gawthorpe</p>																												
22 <sup>nd</sup> June	Formal launch of the BTC and presentation around AMPF, discussion on skills provision with attendees (69 in attendance)																												
10 <sup>th</sup> July 2023	Communications briefing note prepared for internal marketing and comms team to produce press releases around EAMPF																												
13 <sup>th</sup> July 2023	NPT & Swansea University executive group meeting Present: Name Organisation Initials																												

	<p>Cllr Steve Hunt Neath Port Talbot CBC SH  Nicola Pearce Neath Port Talbot CBC NP  Noelwyn Daniel Neath Port Talbot CBC ND  Simon Brennan Neath Port Talbot CBC SB  Chris Owen Neath Port Talbot CBC CO  Lisa Willis Neath Port Talbot CBC LW</p> <p>Paul Boyle (Chair) Swansea University PB  Helen Griffiths Swansea University HG  Miles Willis Swansea University MW  Gavin Thomas Swansea University GT  Keith Lloyd Swansea University KL</p>
20 <sup>th</sup> July 2023	Attendance and SILCG stand at SBCD Regional event at the Bridge Innovation Centre in Pembroke promoting EAMPF and other SILCG Projects
1 <sup>st</sup> August 2023	<p>Good morning James and Mike,</p> <p>I hope you are well. It was good to see you both at the Bay Technology Centre launch a few weeks ago.</p> <p>By way of an update on the City Deal Advanced Manufacturing Production Facility:</p> <p><b>Additional funding</b>  We are finalising a business case to secure additional funding to incorporate the Skills academy in the facility – formal approval due Autumn 2023</p> <p><b>Engagement</b>  Brett will be sending out the online questionnaires (based on the questionnaires you used in mid Wales) shortly to schools, FE, HE etc  We have had a number of meeting / engagement sessions with FE (Neath College), HE (TSD and SU), to develop the brief and ensure added value  We are looking to formalise engagement with an event and workshops with FE, HE, Industry, WG, UKG in mid Sept via a facilitated workshop and have contacted Ross Gill at SQW to facilitate this workshop, he has been involved in a number of NPT economic development strategies recently.</p> <p>In terms of planning the workshop, would you be able to meet with Ross and I to share your thoughts on how best to shape the workshop, you mentioned previously a 3 part workshop with intro, end users and potential operators? Would you be able to let me know your availability week commencing 14<sup>th</sup> Aug or 21<sup>st</sup> Aug please</p> <p>Many thanks and kind regards,</p> <p>Lisa</p>
4 <sup>th</sup> August 23	Visit by WG Minister for Finance Rebecca Evans and team to hear about SILCG Programme and other NPT economic initiatives in the area. Presentation given on AMPF and NNZSCoE.
7 <sup>th</sup> September 2023	Margam Orangery stakeholder workshop planning session with Industry Wales and SQW

	Julia Lewis;Lisa Willis;Simon Brennan;Brett Suddell;Mike Gillard;Bill Peaper;James Davies;Ross Gill;David Birch;Tony Leahy;Oonagh Gavigan;Alec Thomas;
15 <sup>th</sup> Sept 2023	'Demonstrator' concept for BTC on AMPF/NNZSCoE discussed at the last NPTW EZ Board.